

## My Little World Annual Fee Structure

The fees structure is established by the school and approved by the Ministry of Education and Higher Education.

The fees can be reviewed annually and are subject to increases. Should an increase be implemented My Little World Kindergarten will give a minimum of 1 Term notice.

### **The annual fee includes:**

- Tuition
- Books
- School uniform
- Enhanced PE program

### **The annual fee does not include:**

- Extra learning support
- Field trips
- Extra-curricular activities conducted by external providers
- After school solutions (*Play the Day*)
- Some special events

### **ADDITIONAL FEES AND DEPOSITS:**

- |                    |   |           |
|--------------------|---|-----------|
| - Registration Fee | - | 1,000 QAR |
| - Assessment Fee   | - | 200 QAR   |
| - Reservation Fee  | - | 2,000 QAR |

### **FEE REGULATIONS:**

- Upon acceptance of the offer of a place – The Student Registration Fee is payable once only per student. It is payable immediately an offer of a place is accepted. This offer of a place expires after seven (7) days.
- School Place Reservation fee of 2,000 QAR for the following academic year is due between 1st of March to 1st of May.
- Tuition fee and other school fees – as detailed
- The Tuition Fee is applicable for the school academic year from August to July, which is divided into three terms.
- There are two options available for payment of Tuition Fee:
  - Advance Yearly
  - Three instalments term wise – *due to be paid 14 days before the start of each term*
- All fee payments should be made by the due dates as indicated in the Fee Payment Schedule
- School reserves the right to revise/ amend the Fee Schedule.
- Tuition fees are invoiced as three payments to be paid before the beginning of the term

- If a student is admitted in the first half of a term, a full term's tuition fees will be charged
- All existing students will be invoiced for the Reservation Fee in Term 3. Students applying to join the School in Term 1 will be invoiced for the Reservation Fee when they accept a place. This non-refunded deposit guarantees a place is held for the student over the summer holiday. The Reservation Fee payment is deductible against the Tuition Fee for the following Term 1.
- Failure to pay the fees as per the fee schedule will result in your child being excluded from class
- There will be no reduction in the fee where a student is absent for part of the term.

**Refunds/Withdrawals:**

- Students wishing to withdraw should give at least half term's notice in writing.
- In case of withdrawal, fee pertaining to the term falling in the notice period shall be payable by the student, if Proper documents are duly submitted and approved by the MLW-Kindergarten management
- Where a student leaves the school:
  - One full month will be charged, if a student attends school for less than one month.
  - Full term will be charged, if a student attends school for more than one month.
- MLW-Kindergarten management reserves the right to make any exceptions to the refund policy for compassionate reasons, at their discretion.
- Registration Fees, Assessment Fees and Reservation Fees; are Non- Refundable and Non-Transferable under any circumstances.

**PAYMENT POLICY:**

- My Little World Kindergarten Accounting Office accepts Cash and dated cheques.

**Transfer accounts**

A/C Name: MY LITTLE WORLD KINDERGARTEN

A/C Number: 0260 103127 001

IBAN Number: QA30QNBA000000000260103127001

- if you choose to pay the fee through bank transfers, a copy of the bank receipt together with the student's name should be forwarded to the Accounting Office for double confirmation.